

TO: JAMES L. APP, CITY MANAGER

FROM: ROBERT A. LATA, COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: APPROPRIATION OF FUNDS FROM THE BUILDING EDUCATION RESERVE FUND 114 TO COVER EDUCATION COSTS FOR FISCAL YEAR 2005

DATE: JUNE 7, 2005

Needs: For the City Council to consider appropriating funds from an established revenue account to cover those costs associated with the on - going education of Building Division Personnel.

Facts:

1. The State Health and Safety Code Sections 18949.25 through 18949.31, require jurisdictions to provide continuous education of Building Division Personnel.
2. Since 1996, the Building Division has collected development fees specifically earmarked to cover the cost of this state mandated program.
3. The fees collected are accrued in the Building Education Reserve Fund 114, until such time as they are appropriated by Council to the Building Division Budget where they are used to offset the cost of education in a specific fiscal year.
4. The purpose of this staff report is to request an allocation of those fees already collected to offset the cost of continuing education for fiscal year 2005.

Analysis and Conclusion: The requested appropriation would allocate \$15,000 to the Building Division Budget to offset the costs of education for Building personnel during Fiscal Year 2005.

Policy Reference: City Council Resolution 02-229

Fiscal Impact: Consistent with State legislation, fees are paid with building permits to cover the cost of State mandated continuous education. There is no impact on the General Fund other than to reimburse the City.

As of May 1, 2005, the Building Division had incurred \$8,200 in education costs. There is \$93,400 in the fund and it accumulates at the rate of approximately \$7,000 annually.

Options:

- a. Adopt Resolution No. 05-xx appropriating \$15,000, from the Building Education Reserve Fund 114, to cover the cost of education of Building Personnel for fiscal year 2005.
- b. Amend, modify, or reject option a above.

RESOLUTION NO. 05-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
APPROVING APPROPRIATION FOR STATE MANDATED EDUCATION
OF BUILDING DIVISION PERSONNEL

WHEREAS, State Health and Safety Code Sections 18949.25 through 18949.31, mandate that Building Division Personnel received continuous education with respect to the evolution of building codes, materials, and means and methods used in construction; and

WHEREAS, the City Council of the City of El Paso Robles has established a fund to cover the cost associated with this mandate.

THEREFORE BE IT HEREBY RESOLVED by the City Council of the City of El Paso de Robles to approve a one-time budget appropriation from the Building Education Reserve Fund 114 in the amount of \$15,000 to budget account 114-710-5226-217 to cover education costs for fiscal year 2005.

ADOPTED by the City Council of the City of El Paso de Robles at a regular meeting of said Council held on the 7th day of June 2005 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Frank R. Mecham, Mayor

ATTEST:

Sharilyn M. Ryan, Deputy City Clerk